

SMALL BUSINESS CORPORATION

SUPPLEMENTAL/BID BULLETIN

NOTICE TO ALL BIDDERS WHO PARTICIPATED
IN THE MEETING LAST AUGUST 8, 2018

ADDENDUM NO. 2
(Series of 2018)

St. Moritz Security Agency, Inc.
Baguio Investigation and Security Agency, Inc.
Redbird Security Agency and Services, Inc.
Hackett Security Agency
Militant Security Services
Ex-Bataan Security Agency

This is to inform you that the Bids and Awards Committee decided not to call another meeting for the Pre-Bid Conference. The meeting we had last August 8, 2018 is already sufficient and all the queries raised by the bidders were properly addressed. The scheduled date of opening of bids on August 20, 2018 at 2:00 p.m. shall remain in effect.

To facilitate the review of the required documents on the opening of bids, please submit the documents in the following order:

Technical Documents

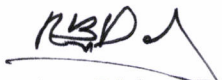
1. PhilGEPS Certificate of Registration
2. Statement of Ongoing Government and Private Contracts
3. Statement of Single Largest Completed Contract (SLCC)
4. Audited Financial Statements
5. NFCC Computation
6. Bid Security (if submitting a Bid Securing Declaration, it must be notarized)
7. Affidavit of Compliance with Technical Specification (notarized)
8. Omnibus Sworn Statements (notarized)


Financial Documents

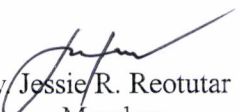
1. Bid Form
2. Cost Breakdown

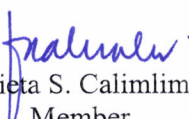
For your information


BIDS AND AWARDS COMMITTEE


Atty. Richard B. Dasal
Chairperson


Josefina P. Flores
Vice-Chairperson


Atty. Jessie R. Reotutar
Member


Julieta S. Calimlim
Member


Evelyn P. Felias
Provisionary Member

/betsy/august 13, 2018

**SMALL BUSINESS CORPORATION
BIDS AND AWARDS COMMITTEE**

**MINUTES OF THE MEETING
August 8, 2018 2:30 p.m.
17F Conference Room, 139 Corporate Center
139 Valero St., Salcedo Village, Makati City**

Present

Atty. Jessie R. Reotutar	- Member	Paula Janice Garcia	- St. Moritz Security Agency
Julieta S. Calimlim	- Member	Edgar España	- St. Moritz Security Agency
Evelyn P. Felias	- Provisionary Member	Rusty J. Santiago	- Baguio Investigation & Security Agency
Annabella A. Reyes	- BAC Secretariat Head	Ruel C. Pilapil	- Redbird Security Agency
Ma. Elizabeth C. Mendoza	- BAC Secretariat Staff	Lourie Miriam del Rio	- Hackett Security Agency
		Jie Reyes	- Hackett Security Agency
		Mari Orcenas	- Militant Security Services
		Leslie Joy Ferrer	- Ex-Bataan Security Agency
		Gracie Rosario	- Ex-Bataan Security Agency


The Pre-Bid Conference for Security Services scheduled on August 8, 2018, held at the 17F Conference Room, 139 Corporate Center, 139 Valero St., Salcedo Village, Makati, was presided by Atty. Jessie R. Reotutar. There having a quorum the meeting was proceeded.

1. Business Matters

- Atty. Jess Reotutar discussed the items in the Terms of Reference and the bidders who participated in the meeting raised the following concerns for clarifications:
 - Item IV. Security Detail
 - Clarification on the schedule of guards – the two (2) security guards shall perform their duty in the following schedule: Monday to Friday (12 hours a day from 7:00 a.m. to 7:00 p.m.) and on Saturdays (10 hours from 7:00 a.m. to 5:00 p.m.)
 - Administrative Fee – the Admin fee shall be 20% based on the existing contract
 - Item III. Attire of the Security Guards
 - The representative from Redbird Security discussed with the group the proper attire of security personnel based on RA 5487 (Private Security Agency Law).
 - Wearing of Type A uniform (white barong) – the security guard will not be issued a gun, if ever the client requires the issuance of a gun, an authorization from the SOSIA (Supervisory Office on Security and Investigation Agencies) is needed.
 - Wearing of the prescribed uniform for guards – issuance of a gun is allowed and can be carried by the guard while on duty
 - The BAC shall discuss the matter with the management and will advise the prospective bidders accordingly. The use of the stun gun will also be considered in lieu of the issuance of a gun.
 - The BAC clarified to the prospective bidders that whoever wins in the public bidding, the existing two (2) security personnel will be absorbed by the new service provider.

There having no other remaining topics for discussion, the pre-bid conference adjourned at 3:30 p.m.

Prepared by:


Ma. Elizabeth C. Mendoza
BAC Secretariat Staff

Reviewed by:

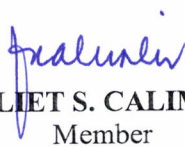

Annabella A. Reyes
BAC Secretariat Head


BIDS AND AWARDS COMMITTEE

ON OFFICIAL TRAVEL
ATTY. RICHARD B. DASAL
Chairperson

JOSEFINA P. FLORES
Vice-Chairperson


ATTY. JESSIE R. REOTUTAR
Member


JULIET S. CALIMLIM
Member


EVELYN P. FELIAS
Provisionary Member