

**INVITATION TO BID FOR THE
PROCUREMENT OF IT EQUIPMENT - LAPTOPS
(REFERENCE: G-2021-LAPTOPS-06)**

1. The *Small Business Corporation (SB Corporation)*, through the *Corporate Operating Budget for FY2021 (COB FY2021)* intends to apply the sum of *Twelve Million Five Hundred Seventy Thousand Pesos (P12,570,000.00)*, inclusive of government taxes, being the ABC to payments under the contract for the *Procurement of IT Equipment – Laptops (Ref. No. G-2021-LAPTOPS-06)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *SB Corporation* now invites bids for the above Procurement Project. Delivery of the Services is required within 60 to 120 calendar days after issuance of Notice to Proceed. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *SB Corporation* and inspect the Bidding Documents at the address given below during *office hours from 9:00 a.m. to 4:00 p.m.*

A complete set of Bidding Documents may be acquired by interested Bidders on *July 28 – August 13, 2021* from the given address and website below and upon payment of *the amount corresponding to the preferred line item/s (pls. see table below)*,

<i>LOT</i>	<i>QTY</i>	<i>LOCATION</i>	<i>ABC</i>	<i>COST OF BID DOCS</i>
A	55	NCR	3,025,000.00	3,025.00
B	55	NCR	3,025,000.00	3,025.00
C	56	NCR	3,080,000.00	3,080.00
D	21	VG	1,155,000.00	1,155.00
E	27	MG	1,485,000.00	1,485.00
F	10	NCR	800,000.00	800.00
			12,570,000.00	12,570.00

pursuant to the latest guidelines issued by the GPPB. Bidders may choose the following plan in paying for the bidding documents:

- ▶ Online payment –deposit the amount corresponding to your preferred line item/s to **Landbank Account No. 1792-2220-28** and attach the deposit slip outside the Bidding Documents to be submitted to the Small Business Corporation; or
- ▶ Pay directly to SB Corporation’s Cashier the amount corresponding to your preferred line item/s before submitting the documents to SB Corporation and attach the Official Receipt outside the Bidding Documents as proof of payment.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Small Business Corporation, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

The *SB Corporation* will hold a *Pre-Bid Conference on August 4, 2021 (Wednesday), 10:00 a.m.* through video conferencing *via zoom*, which shall be opened to prospective bidders.

Topic: Pre-Bid Conference - Laptops

Date & Time: Aug 4, 2021 10:00 AM

Join Zoom Meeting

<https://us05web.zoom.us/j/88452439523?pwd=TEJXaVNjbW94NXZ3Z3ZkZ1NoZi9YQT09>

Meeting ID: 884 5243 9523

Passcode: rRy2G8

5. Bids shall be submitted *manually* by bidders or its representative to the BAC Secretariat *on or before August 16, 2021 (Monday), 10:00 a.m.* and should be *stamped received* by SB Corporation's representative. Late bids shall not be accepted.
6. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 13.

Bid opening shall be on August 16, 2021 (Monday), 10:00 a.m. at the 18F Conference Room, 139 Corporate Center, 139 Valero St., Salcedo Village, Makati City.

7. Bids will be opened in the presence of the BAC and its Secretariat, TWG members and COA representative. In view of the pandemic, bidders' representatives may view and witness the opening of bids via videoconferencing using the link below.

Topic: Opening of Bids - Laptops

Date & Time: Aug 16, 2021 10:00 AM

Join Zoom Meeting

<https://us05web.zoom.us/j/84914591331?pwd=UVJRQW1yMDJuNFpIdG4lVllsUFFzZz09>

Meeting ID: 849 1459 1331

Passcode: WKUU0M

8. The **SB Corporation** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please contact:

Ms. Annabella A. Reyes
BAC Secretariat Head
Small Business Corporation
17th-18th Floors & Unit 1903
139 Corporate Center
139 Valero St., Salcedo Village
Makati City
Email address: areyes@sbgfc.org.ph
Tel. No.: 7751-1888 local 1734

10. For downloading of Bidding Documents, you may visit the following websites:

<https://notices.philgeps.gov.ph> or
<https://www.sbgfc.org.ph/seal/transparency-seal> (under Philgeps Postings)

22 July 2021


ATTY. JESSIE R. REOTUTAR
BAC Chairperson