

02/26/2021

ANNEX A

SMALL BUSINESS CORPORATION Annual Procurement Plan for FY 2021

ANNEX B

SMALL BUSINESS CORPORATION Procurement Monitoring Report as of June 30, 2021

Code (PAP)	Procurement Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	ABC (PhP)		
				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Contract Award	Contract Signing	Notice to Proceed	Delivery/Accept	Payment Process		Total	MOOE	CO
COMPLETED PROCUREMENT ACTIVITIES																			
219000	Renovation (hauling and cabling)	NLG	SVP	N/A	05/06/2021	N/A	N/A	05/10/2021	N/A	N/A	05/13/2021	05/14/2021	N/A	N/A	N/A	COB	300,000.00	0.00	300,000.00
219000	Renovation (glass door)	NLG	SVP	N/A	04/28/2021	N/A	N/A	05/04/2021	N/A	N/A	05/06/2021	05/07/2021	N/A	N/A	N/A	COB	100,000.00	0.00	100,000.00
221000	Shredding Machine	VG	SVP	N/A	06/01/2021	N/A	N/A	06/04/2021	N/A	N/A	06/08/2021	06/09/2021	N/A	N/A	N/A	COB	20,000.00	0.00	20,000.00
223000	IT Equipment & Software	CD	SVP	N/A	04/19/2021	N/A	N/A	04/22/2021	N/A	N/A	04/26/2021	04/27/2021	N/A	N/A	N/A	COB	130,000.00	0.00	130,000.00
241000	Motor Vehicles	ASU	C/Bidding	07/30/2021	08/03/2021	08/11/2021	08/23/2021	08/23/2021	08/24/2021	08/25/2021	09/01/2021	09/03/2021	09/05/2021	-	-	COB	2,500,000.00	0.00	2,500,000.00
241000	Motor Vehicles	NLG	C/Bidding	07/30/2021	08/03/2021	08/11/2021	08/23/2021	08/23/2021	08/24/2021	08/25/2021	09/01/2021	09/03/2021	09/05/2021	-	-	COB	1,600,000.00	0.00	1,600,000.00
241000	Motor Vehicles	MG	C/Bidding	07/30/2021	08/03/2021	08/11/2021	08/23/2021	08/23/2021	08/24/2021	08/25/2021	09/01/2021	09/03/2021	09/05/2021	-	-	COB	160,000.00	0.00	160,000.00
Total Allotted Budget of Procurement Activities Conducted																			
Total Contract Price of Procurement Activities Conducted																			
Total Savings (Total Allotted Budget - Total Contract Price)																			

Remarks (brief description of Program/Project)	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity														
				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Inspection & Acceptance		
Office Renovation	NLG	NO	SVP	N/A	02/26/2021	N/A	N/A	02/18/2021	02/18/2021	N/A	N/A	N/A	N/A	02/23/2021	N/A	02/26/2021	02/26/2021	
Office Renovation	NLG	NO	SVP	N/A	05/18/2021	N/A	N/A	01/26/2021	01/26/2021	N/A	N/A	N/A	N/A	6/4/2021	N/A	12/4/2021	12/4/2021	
Shredding Machine	VG	NO	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	05/07/2021	N/A	05/12/2021	05/12/2021	
Videoconferencing	SBC	NO	SVP	N/A	N/A	N/A	N/A	03/18/2021	03/18/2021	N/A	N/A	N/A	N/A	03/30/2021	N/A	06/21/2021	06/21/2021	
Service Vehicle	SBC	NO	Competitive Bidding	11/23/2020	11/28/2020	4/12/2020	12/16/2020	12/16/2020	12/17/2020	12/17/2020	12/28/2020	12/28/2020	12/28/2020	12/29/2020	7/1/2021	01/14/2021	01/14/2021	
Service Vehicle	SBC	NO	Competitive Bidding	11/23/2020	11/28/2020	4/12/2020	12/16/2020	12/16/2020	12/17/2020	12/17/2020	12/28/2020	12/28/2020	12/28/2020	12/29/2020	7/1/2021	01/14/2021	01/14/2021	
Total Allotted Budget of Procurement Activities Conducted																		
Total Contract Price of Procurement Activities Conducted																		
Total Savings (Total Allotted Budget - Total Contract Price)																		

Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the APP)		
	Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/Completion/Acceptance (if applicable)			
COB	300,005.00	5.00	300,000.00	285,715.00	0.00	285,715.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
COB	100,000.00	0.00	100,000.00	100,000.00	0.00	100,000.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
COB	20,000.00	0.00	20,000.00	16,499.75	0.00	16,499.75	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
COB	130,000.00	0.00	130,000.00	100,000.00	0.00	100,000.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
COB	1,600,000.00	0.00	1,600,000.00	1,405,200.00	0.00	1,405,200.00	PCCI/MBC	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	Note: Motor Vehicle budgeted for 2021 will be purchased in	
COB	1,450,000.00	0.00	1,450,000.00	1,386,200.00	0.00	1,386,200.00	PCCI/MBC	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	12/1/2020	the 3rd qtr of 2021.	
0	0	0	0	0	0	0										
0	0	0	0	0	0	0										
0	0	0	0	0	0	0										
0	0	0	0	0	0	0										
Total Allotted Budget of Procurement Activities Conducted																
Total Contract Price of Procurement Activities Conducted																
Total Savings (Total Allotted Budget - Total Contract Price)																

ON-GOING PROCUREMENT ACTIVITIES																			
Code	Procurement Project	PMO/End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Contract Award	Contract Signing	Notice to Proceed	Delivery/Accept	Payment Process	Source of Funds	Total	MOOE	CO
756000	Accountable Forms Expenses	SBC	A2A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	332,000.00	332,000.00	0.00
780000	Advertising Expenses	SBC	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	4,567,000.00	4,567,000.00	0.00
792000	Auditing Services	SBC	A2A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	5,450,000.00	5,450,000.00	0.00
971000	Bank Charges	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	442,500.00	442,500.00	0.00
783005	Board & Committee Expenses	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	430,000.00	430,000.00	0.00
783015	Business Dev't. Exp.	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	320,000.00	320,000.00	0.00
783000	Business Promotion	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	1,830,000.00	1,830,000.00	0.00
782005	Condominium Dues	SBC	DC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	1,315,000.00	1,315,000.00	0.00
793000	Consultancy Services	SBC	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	3,106,000.00	3,106,000.00	0.00
950000	Depreciation-Other PPE - Misc.	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	300,000.00	300,000.00	0.00
919005	Depreciation-Bldg. Improvements	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	480,000.00	480,000.00	0.00
922000	Depreciation-Furn. & Fix.	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	35,000.00	35,000.00	0.00
923000	Depreciation-IT Equip. & Software	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	2,159,000.00	2,159,000.00	0.00
919000	Depreciation-Leasehold Improv.	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	360,000.00	360,000.00	0.00
941000	Depreciation-Motor Vehicles	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	900,000.00	900,000.00	0.00
911000	Depreciation-Office Buildings	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	4,100,000.00	4,100,000.00	0.00
921000	Depreciation-Office Equipment	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	423,000.00	423,000.00	0.00
767000	Electricity Expenses	SBC	DC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	1,270,000.00	1,270,000.00	0.00
883000	Extraordinary Expenses	SBC	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	5,183,500.00	5,183,500.00	0.00
892000	Fidelity Bond Premiums	SBC	A2A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	100,000.00	100,000.00	0.00
761000	Gasoline, Oil & Lubricants Exp.	SBC	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	540,000.00	540,000.00	0.00
893000	Insurance Expenses	SBC	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	COB	902,000.00	902,000.00	0.00

check booklets	SBC	NO	A2A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bayanihan CARES supplement	SBC	NO	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
expenses relative to audit	SBC	NO	A2A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
bank charges on net proceeds	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
meeting expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
business development expense	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Board RATA & related expense	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Condo dues - VG	SBC	NO	DC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ISO Certification Audit	SBC	NO	SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Depreciation Expenses	SBC	NO	-																

