

SPECIAL ORDER NO. 043
Series of 2022

**Subject : DESIGNATION OF ATTY. LIVIAN MAY SANCHEZ-LLORITO AS CHAIRMAN OF THE
SALN REVIEW AND COMPLIANCE COMMITTEE**

In compliance to CSC Memorandum Circular No. 3, s. 2013 (Amendment to the Review and Compliance Procedure in the Filing and Submission of the Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Conditions), Special Order No. 017 series of 2013 on the "Designation of Review and Compliance Committee for SALN" (attached) is hereby amended to designate Atty. Livian May Sanchez-Llorito vice Atty. Jessie R. Reotutar who has retired.

The new composition of the Committee is as follows:

Chairman	:	Atty. Livian May Sanchez-Llorito (OBSCO)
Members	:	Ms. Christy B. Villanueva (HRMDG) Ms. Gia F. Estrella (OBSCO)
Secretariat	:	HR Management and Development Group

The functions and responsibilities of SALN Review and Compliance Committee as provided in various CSC issuances, as follows:

- Render any opinion interpreting the provisions on the review and compliance procedures and make a determination on whether a statement is properly filed (CSC MC No. 10 s. 2006);
- Review and evaluate the SALN submissions of covered personnel in order to determine if the SALN has been submitted on time, complete and in proper form; (CSC Resolution No. 1300455; CSC MC. No. 19 s. 2011; CSC MC No. 10 s. 2006).
- Inform the reporting individual if the SALN is not properly filed and direct him/her to take necessary corrective action; (CSC MC No. 10 s. 2006).
- Prepare a list of the following employees, in alphabetical order, and submit to the Head of Agency, copy furnished may be applicable, the Civil Service Commission, the Office of the Ombudsman, or the Office of the President, on or before May 15 of every year (CSC Resolution No. 1300455; SB Corp Office Order No. 039 s. 2021);
 - a. Those who filed their SALNs with complete data;
 - a. Those who filed their SALNs but with incomplete data; and
 - b. Those who did not file their SALNs
- HRMDG shall transmit all original copies of SALNs received with attached list of employees/declarant, certification and oath from the SALN Review and Compliance Committee to the concerned repository agencies on or before June 30 of every year (CSC MC No. 10 s. 2006; SB Corp Office Order No. 039 s. 2021)

Furthermore, the issuance reiterates Special Order No. 035 s. 2013 which delegates to the Chairman of the Committee as authorized officer to administer oath with regard to the SALN forms of SB Corp employees.

This order shall be in full force and effect unless revoked in writing.

Please be guided accordingly.


MA. LUNA E. CACINANDO
President/CEO

Date: August 09, 2022

Special Order No. 038
Series of 2017

Subject : Review and Compliance Committee for SALN Submission

Special Order No. 017 series of 2013 on the "Designation of Review and Compliance Committee for SALN" (attached) is hereby amended to designate Ms. Gia F. Estrella vice Ms. Cecilia E. Macogay who has resigned.

The new composition of the Committee is as follows:

Chairman : Atty. Jessie R. Reotutar (OBS)
Members : Ms. Christy B. Villanueva (HRMDG)
Ms. Gia F. Estrella (OBS)

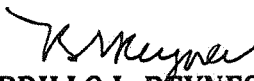
The functions and responsibilities of the SALN Review and Compliance Committee as provided in various CSC issuances are hereby reiterated:

- Determine and evaluate if the SALN has been submitted on time, complete and in proper form; (CSC Resolution No. 1300455; CSC MC. No. 19 s. 2011; CSC MC No. 10 s. 2006)
- Render any opinion interpreting the provisions on the review and compliance procedures and make a determination on whether a statement is properly filed; (CSC MC No. 10 s. 2006)
- Inform the reporting individual if the SALN is not properly filed and direct him/her to take necessary corrective action; (CSC MC No. 10, s. 2006).
- Transmit all original copies of SALN received with attached list of employees/declarant, in alphabetical order, to the head of agency, copy furnished the concerned/repository agency on or before the prescribed deadline. (CSC Resolution No. 1300455)

Furthermore, this issuance reiterates Special Order No. 035 s. 2013 which delegates to the Chairman of the Committee as authorized officer to administer oath with regard to the SALN forms of SB Corp employees.

This order shall be in full force and effect unless revoked in writing.

Please be guided accordingly.


BRILLO L. REYNES
President/CEO

Special Order No. **017**
Series of 2013

**Subject : Designation of Review and Compliance Committee
for SALN Submission**

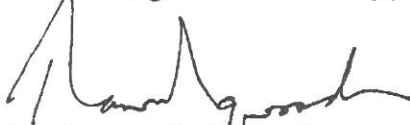
In compliance to CSC Memorandum Circular No. 3 s 2013, (Amendment to the Review and Compliance Procedure in the Filing and Submission of the Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Conditions), a Review and Compliance Committee for SALN submission shall be instituted in SB Corp, composed of the following officers and employees:

Chairman : Atty. Jessie R. Reotutar

Members : Christy B. Villanueva
Ma. Cecilia E. Macogay

This order shall take effect immediately and shall continue to be in effect, unless revoked in writing.

Please be guided accordingly.



Dr. Ramon M. Quesada
Chairman and CEO

March 11, 2013

Date

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