

**REQUEST FOR QUOTATION**

**Date** : \_\_\_\_\_

**RFQ No.:** \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Name of Store/Shop : \_\_\_\_\_

Address : \_\_\_\_\_

TIN : \_\_\_\_\_

PhilGEPS Registration Number(requiredpriorito award): \_\_\_\_\_

The **Small Business Corporation (SBCorp)**, through its Bids and Awards Committee (BAC), intends to procure **To Conduct Relocation Survey for Taguig Property (TCT No. 34047)** in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act of 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this RFQ. Submit your quotation duly signed by you or your authorized representative not later than **April 26, 2023 at 10:00am.** A copy of your **Latest Business/Mayor's Permit, Philgeps Registration and BIR 2303** is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at telephone no. (02) 5328-1100 to 10 local 1734/1742 or email address at [jbperez@sbcorp.gov.ph](mailto:jbperez@sbcorp.gov.ph)

  
**Rowena G. Betia**  
BAC Chairperson 

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements. Will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item #	Item & Description	Qty.	Unit Price

Procurement of (Name of Item/s to be procured)					
TECHNICAL SPECIFICATIONS (detailed)	REMARKS				
<p style="text-align: center;"><b>TERMS OF REFERENCE ENGAGEMENT OF EXTERNAL SURVEYOR</b></p> <p>This Terms of Reference is for the procurement of services of licensed surveyor/s to conduct relocation survey of one (1) property of Small Business Corporation</p> <p><b>A. PROPERTY DESCRIPTION</b></p> <p>The property subject of relocation survey consists of one (1) agricultural lot more particularly described as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Property Location</th> <th>Area (sq. m.)</th> </tr> </thead> <tbody> <tr> <td>Ligid-ipas, Taguig City</td> <td>326</td> </tr> </tbody> </table> <p><b>B. SCOPE OF WORK</b></p> <ol style="list-style-type: none"> <li>1. Conduct research pertaining to the above lot and adjacent lots;</li> <li>2. Actual survey of the locations of existing natural or man-made boundary markers;</li> <li>3. Written report on how the survey work was conducted and the reference points used in the survey including site photographs taken during the conduct of survey works;</li> <li>4. Preparation of a relocation plan duly signed by a licensed Geodetic Engineer; and</li> <li>5. Installation of concrete monuments on the boundaries of the property.</li> </ol>	Property Location	Area (sq. m.)	Ligid-ipas, Taguig City	326	
Property Location	Area (sq. m.)				
Ligid-ipas, Taguig City	326				

**C. TIMETABLE**

The survey report shall be submitted not later than fifteen (15) working days from receipt of Notice to Proceed

**D. MECHANICS OF THE SUBMISSION OF APPRAISAL PROPOSALS**

1. The interested licensed surveyor/s may submit their quotation to the Bids and Awards Committee (BAC), of Small Business Corporation at the 17<sup>th</sup> floor, 139 Corporate Center, 139 Valero Street, Salcedo Village, Makati City or thru email at [jperez@sbcorp.gov.ph](mailto:jperez@sbcorp.gov.ph)
2. Quotations should not exceed the approved budget; and
3. The surveyor who submits the Lowest Calculated and Responsive Quotation shall be considered for award.

**E. APPROVED BUDGET FOR THE CONTRACT**

The total approved budget for the contract is Php 60,000.00

**F. TERMS OF PAYMENT**

Fifteen (15) working days upon submission and acceptance of the Survey Report.

**DELIVERY REQUIREMENT**

a) Makati City

b) 1 lot

c) Survey Report shall be submitted not later than 15 working days from the receipt of Notice to Proceed

Terms of Payment: Check payment, 15 days after delivery

**FINANCIAL OFFER:**

Please quote your **best offer** for the item below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

<b>PROCUREMENT OF (name of item/s to be procured)</b>			
Approved Budget for the Contract (ABC)	Offered Price per Piece (A) Unit Cost	Quantity in Piece (B)	Total Offered Quotation (A x B)
<b>P 60,000.00 Tax inclusive</b>			In words _____
			In figures: _____



## TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The SBCorp shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SBCorp shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SBCorp shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Office Telephone No. \_\_\_\_\_

Signature over Printed Name

Mobile No. \_\_\_\_\_

Position/Designation

Email address: \_\_\_\_\_

## **TERMS OF REFERENCE ENGAGEMENT OF EXTERNAL SURVEYOR**

This Terms of Reference is for the procurement of services of licensed surveyor/s to conduct relocation survey of one (1) property of Small Business Corporation

### **A. PROPERTY DESCRIPTION**

The property subject of relocation survey consists of one (1) agricultural lot more particularly described as follows:

Property Location	Area (sq. m.)
Ligid-ipas, Taguig City	326

### **B. SCOPE OF WORK**

1. Conduct research pertaining to the above lot and adjacent lots;
2. Actual survey of the locations of existing natural or man-made boundary markers;
3. Written report on how the survey work was conducted and the reference points used in the survey including site photographs taken during the conduct of survey works;
4. Preparation of a relocation plan duly signed by a licensed Geodetic Engineer; and
5. Installation of concrete monuments on the boundaries of the property.

### **C. TIMETABLE**

The survey report shall be submitted not later than fifteen (15) workings days from receipt of Notice to Proceed

### **D. MECHANICS OF THE SUBMISSION OF APPRAISAL PROPOSALS**

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2. Quotations should not exceed the approved budget; and
3. The surveyor who submits the Lowest Calculated and Responsive Quotation shall be considered for award.

**E. APPROVED BUDGET FOR THE CONTRACT**

The total approved budget for the contract is Php 60,000.00

**F. TERMS OF PAYMENT**

Fifteen (15) working days upon submission and acceptance of the Survey Report.

  
**PETER V. PIZARRO**

Group Head

Credit Support and Asset Recovery Group



THE REGISTERED OWNER IS REMINDED TO UPGRADE THE "PAPER TITLE" TO "COMPUTERIZED TITLE" FOR FASTER TRANSACTIONS.

No. 5587232  
REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
Land Registration Authority  
QUEZON CITY  
REGISTRY OF DEEDS FOR THE PROVINCE OF RIZAL  
MUNICIPALITY OF TAGUIG  
**Transfer Certificate of Title**  
No. 34047-

IT IS HEREBY CERTIFIED that certain land situated in the Municipality of Taguig, Metro Manila, Philippines, bounded and described as follows:  
A parcel of land (Lot 4580-C of the Cadastral Subdivision Plan Cad-007607-000239, being a portion of Lot 4580, Block 590-D, Taguig, Cadastral Mapping, LRC Case No. M-11011, LRC Record No. M-64933), situated in the Barangay of Ligid-Riras, Municipality of Taguig, Metro Manila, Island of Luzon, bounded on the NW. Points 1-2 by Lot 4580-D, Lot 10853 of the Cadastral Subdivision Plan; on the NE. Points 2-4 by Lot 4578 of property of Herminia Reyes, Mcdm-590-D, Taguig Cadastral Mapping; on the SW. Points 4-5 by Lot 4580-D Lot 1085; and on the SE. Points 5-1 by (Ailly) Lot 4580-C Lot 10856, both of the Cadastral Subdivision Plan. Beginning at a Point marked "1" on Plan being N. 19° 05' 12" E., 1865.16 m. from BLM 1, Mcdm-590-D, is registered in accordance with the provisions of the Property Registration Decree in the name of UNION BANK OF THE PHILIPPINES, (UBP), a banking institution duly organized and existing under and by virtue of the laws of the Philippines as owner thereof in fee simple, subject to such of the encumbrances mentioned in Section 44 of said Decree as may be subsisting and to

IT IS FURTHER CERTIFIED that said land was originally registered on the 25th day of June in the year nineteen hundred and ninety-six in the Registration Book of the Office of the Register of Deeds of Rizal Volume A-5-IV page 113 as Original Certificate of Title No. 931 pursuant to Decree No. 214518 issued in L. R. C. Record No. M-64933 in the name of This certificate is a transfer from Original Certificate of Title No. 931/A-5-IV which is cancelled by virtue hereof in so far as the above-described land is concerned.

Entered at Taguig City  
Philippines, on the 13th day of August  
in the year nineteen hundred and ninety-nine  
at 1:35 p. m.

ATTEST.

SSS (Makati) Bldg., Ayala Ave.,  
Corner Herrera St., Makati City, M.M.  
(Owner's postal address)

ANTONIO M. LEACHON, III  
(Register of Deeds)

\*State the civil status, name of spouse if married, age if a minor, citizenship and residence of the registered owner. If the owner is a married woman, state also the citizenship of her husband. If the land is registered in the name of the conjugal partnership, state the citizenship of both spouses.

Pages 2

GOVERNMENT COPY • GOVERNMENT COPY • GOVERNMENT COPY

This is a Certified True Copy of TCT 34047 on file at Registry of Deeds of Taguig City. This consists of 4 page(s) and does not require a manually affixed signature pursuant to RA No. 8792. Printed at Registry of Deeds of Taguig City. Requested By: SMALL BUSINESS CORPORATION.

Ref. No. 2022010673 OR No. 1027770943  
Date 10/26/2022 OR Date Oct 25 2022  
Time 09:51:28 AM Amt. Paid. 273.35

LR A 110283975



MEMORANDUM OF ENCUMBRANCES

(When necessary use this page for the continuation of the technical description)

Entry No. .... Taguig Cadastral Mapping; thence N. 50 deg. 21'E., 20.01 m. to Point 2; thence S. 46 deg. 30'E., 5.05 m. to Point 3; thence S. 36 deg. 27'E., 8.00 m. to Point 4; thence S. 47 deg. 35'W., 18.71 m. to Point 5; thence N. 43 deg. 46'W., 17.06 m. to the Point of beginning; containing an area of THREE HUNDRED TWENTY-SIX (326) SQUARE METERS, more or less. All Points referred to are indicated on the Plan and are marked on the ground by; bearings true; date of original survey, April 25, 1978-July 27, 1979 and that of the Cadastral S.M.D. survey, January 19, 1994.  
NOTE: Lot 4380-C-1 at 10852, Meads-590-D, Taguig Cadastral Mapping.

(SGD.) ANTONIO L. LEACHON, III, Register of Deeds

ANTONIO L. LEACHON, III, Register of Deeds

Entry No. 1848/T-RO. 34047 - ADVERSE CLAIM : In an affidavit duly executed by Benel P. Logan, et al. among other things that they have a right of interest over the property described herein. Details of which claims are set forth in Doc. No. 38, page 8, book XXXVIII, series of 2002 of Not. Public for Pasig Casiano P. Flores, Jr.  
Date of instrument - April 24, 2002  
Date of inscription - May 13, 2002 - 1:30 pm

ANTONIO L. LEACHON, III  
ATTY. IN CHARGE, Register of Deeds  
Rizal Province

DETACHED FROM THE RECORDS OF THE REGISTRY OF DEEDS OF RIZAL PROVINCE, IN VIEW OF THE TRANSFER OF THIS ORIGINAL TO THE REGISTRY OF DEEDS OF TAGUIG

DATE: NOV 11 2004

SEDFREY M. GARCIA  
DEPUTY REGISTER OF DEEDS  
TAGUIG, M.M.

ROBERTO B. SALCEDO  
DEPUTY REGISTER OF DEEDS  
RIZAL PROVINCE

(Memorandum of Encumbrances continued on Page ..... -B)  
(Technical Description continued on Additional Sheet ..... Page ..... -)

Register of Deeds

THE REGISTERED OWNER IS REMINDED TO UPGRADE THE "PAPER TITLE" TO "COMPUTERIZED TITLE" FOR FASTER TRANSACTIONS.

GOVERNMENT COPY • GOVERNMENT COPY • GOVERNMENT COPY



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Date : 10/26/2022 OR Date : Oct 25 2022  
Time : 09:51:28 AM Amt Paid: 273.35



(Continuation of the Memorandum of Encumbrances from Page ..... -A)

GOVERNMENT COPY • GOVERNMENT COPY • GOVERNMENT COPY

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(Continued on Page ..... -C

Register of Deeds



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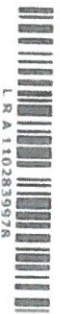
(Continuation of the Memorandum of Encumbrances from Page .....-B)

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(Continued on Additional Sheet ..... Page .....)

Registry of Deeds



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Date : 10/26/2022 OR Date : Oct 25 2022  
Time : 09:51:28 AM Amt Paid: 273.35



TAX Form No. 1

TAX DECLARATION NO. EL-016-00825

PROPERTY INDEX NO. \_\_\_\_\_

**ORIGINAL COPY**

**DECLARATION OF REAL PROPERTY**  
(FILED UNDER REPUBLIC ACT NO. 7160)

Owner SMALL BUSINESS GUARANTEE & FINANCE CORP. & REAL BANK 18th Floor,  
Administrator TIN-901-115-399-000 Antel Corporate Center, Address 459 Valero Street,  
Salcedo Village, Makati City

**DESCRIPTION AND OTHER PARTICULARS OF PROPERTY**

Location of Property Maestran Pinang St., Ligid- ipas, Ta guig Metro Manila  
Number and Street (Bafangay/District) (Municipality/City/Province)

Certificate of Title No. \_\_\_\_\_ Cadastral Lot. No. \_\_\_\_\_ Assessor's Lot No. \_\_\_\_\_

Boundaries North Juanita O. Rodriguez South Sp. Santos Gudao & Loreto F. Gudao  
East Right of Way West Juanita O. Rodriguez  
Block No. \_\_\_\_\_

(State streets, lots, or streams by which bounded or names of owners of adjoining lands)

**I (a) LAND (AGRICULTURAL/MINERAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Class	Unit Values	Market Values
	9-6-2000						
Total			Total Adjusted Market Value				

**I (b) PLANT & TREES**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Number and Kind	Annual Product (Quantity)	Value	Base Market Value — 100%	Number and Kind	Annual Product (Quantity)	Unit Value	Market Value
			Adjustments:				
			(a) Along — or no rd. frontage — %				
			(b) — Kms. to all weather rd. <u>1.5</u>				
			(c) — Kms. to market (pop. <u>PALEX</u> )				
			Total Adjustment <u>ATE</u> %				
Total			Total Adjusted Market Value				

**II LAND (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, SPECIAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Unit Values	Adjustments	Market Value
			Res.	326	₱2,000		
Total			₱652,000.00				



**III (C) BUILDING AND OTHER IMPROVEMENTS**

**1. OWNER'S DECLARATION**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Story	2nd Story	3rd Story	Roof	
Total						

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Story	2nd Story	3rd Story	Roof	
Total						

**III (b) MACHINERY**

**1. OWNER'S DECLARATION**

DESCRIPTION	Date of Operation	Original Cost	Depreciation	Market Value
Total				

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Date of Operation	Replacement Cost	Depreciation	Market Value
Total				

**SWORN STATEMENT OF OWNER**

Under the provisions of Republic Act No. 7160, I HEREBY CERTIFY that the current and fair market value (x) of the foregoing described property of which I am the owner/administrator, is to the best of my knowledge and belief, as follows:

Land \_\_\_\_\_ ₱ \_\_\_\_\_  
 Improvements \_\_\_\_\_ ₱ \_\_\_\_\_  
 TOTAL VALUE \_\_\_\_\_ ₱ \_\_\_\_\_

(Signature)

TIN \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ the \_\_\_\_\_ person taking oath presenting Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ 19\_\_\_\_ at \_\_\_\_\_

Signature of official administering oath

(x) State in the nearest multiple of 10 as ₱950 instead of ₱948; ₱1,000 instead of ₱1,004.

Official Title

TIN \_\_\_\_\_

**ASSESSMENT BY**  
 (CITY/PROVINCIAL ASSESSOR  
 BOARD OF ASSESSMENT APPEALS  
 (CENTRAL BOARD OF ASSESSMENT APPEALS)

Kind of Property	Actual Use	Market Value	Assessment Level	Assessed Value
Land	res.	₱ 652,000.00	20 %	₱ 130,400.00
Total				₱ 130,400.00

**TOTAL ASSESSED VALUE** ONE HUNDRED THIRTY THOUSAND FOUR HUNDRED  
 (AMOUNT IN WORDS)

APPROVED:

Provincial/City Assessor

By ESMERALDA S. GALLARDO  
 Provincial/City Assessor

DATE ENG'R. JOSE GALLARDO S.A.  
 Deputy

ASST. MUNICIPAL ASSESSOR

THIS DECLARATION CANCELS TAX NOS. EL-016-00685

TAX NOS. \_\_\_\_\_ TAX UNDER THIS DECLARATION BEGINS WITH THE YEAR 2000 CEASES WITH THE YEAR \_\_\_\_\_ ENTERED IN THE REAL PROPERTY ASSESSMENT ROLL FOR 19\_\_\_\_ BY \_\_\_\_\_ PREVIOUS OWNER Mary Ann C. Labao PREVIOUS ASSESSED VALUE: LAND ₱ 130,400.00 IMPROVEMENT ₱ \_\_\_\_\_

IMPORTANT: Issued for taxation purposes and should not be considered as title to the property.



III (a) BUILDING AND OTHER IMPROVEMENTS

MARKER	DESCRIPTION	FLOOR AREA	CONSTRUCTION MATERIALS				MARKER
			1st Story	2nd Story	3rd Story	Roof	
1	DETAILED DESCRIPTION						
2	TAX DECLARATION NO. <u>FL-016-00825</u>						

**DECLARATION OF REAL PROPERTY**  
(FILED UNDER REPUBLIC ACT NO. 7160)

MARKER	DESCRIPTION	FLOOR AREA	CONSTRUCTION MATERIALS				MARKER
			1st Story	2nd Story	3rd Story	Roof	
1	SMALL BUSINESS & FINANCE CORP. & REAL BANK						
2	18th Flr. Angel Corporate Center, 159 Valera St., Salcedo Vill, Makati City						

**DESCRIPTION AND OTHER PARTICULARS OF PROPERTY**

MARKER	DESCRIPTION	DATE OF OPERATION	ORIGINAL COST	DEPRECIATION	MARKER
1	III (b) MACHINERY				
2	Location of Property: <u>Maestrang Pinang St., Ligod, Iligas, Taguig M.M</u>				
3	Boundaries: North <u>Juanito O. Rodriguez</u> , South <u>Sps. Santos &amp; Loreto Gudao</u> , East <u>Rt. of way</u> , West <u>Juanito O. Rodriguez</u>				

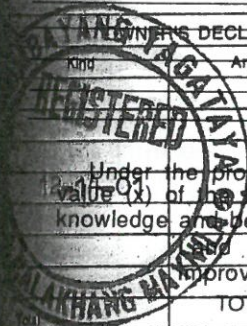
MARKER	DESCRIPTION	DATE OF OPERATION	REPLACEMENT COST	DEPRECIATION	MARKER

MARKER	DESCRIPTION	AREA	VALUE	MARKER
1	OWNER'S DECLARATION			
2	Kind			
3	Area			
4	Value			
5	Kind			
6	Area			
7	Class			
8	Unit Values			
9	Market Value			

**SWORN STATEMENT OF OWNER**

Under the provisions of Republic Act No. 7160, I, the owner/administrator, of the above described property, declare that the value (X) of the foregoing described property, to the best of my knowledge and belief, as follows:

TOTAL VALUE	
TOTAL ADJUSTED MARKET VALUE	



**TAX DECLARATION NO. FL-016-00922**  
**DATE: 8-25-03**

**I (b) PLANT & TREES**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS			
Number and Kind	Annual Product (Quantity)	Value	Base Market Value	Number and Kind	Annual Product (Quantity)	Unit Value
1	Subscribed and sworn to before me this 19th day of August 2003 at Iligas City, Iligas City, Lanao del Norte.		100%	1	19	
2	(x) State in the nearest multiple of 10 as P 950,000 instead of P 1,000,000.		Adjustments:	Signature of official administering officer		
3	<b>GENERAL REVISION B.A. 7160 SEC 219</b>		(a) Along or no rd. frontage	Official Title		
4			(b) Kms. to all weather rd.	TINIGUYAN PROVINCE		
5			(c) Kms. to market (pob)	ASSESSOR		
6			Total	ASSESSMENT BY		
7			CHRYSSA M. ASSASSOR	(BOARD OF ASSESSMENT APPEALS)		
8			Provincial Assessor	(CENTRAL BOARD OF ASSESSMENT APPEALS)		
9			Assessed Value	Market Value	Assessment Level	Assessed Value
10			P 25,080	P 521,600.00	20 %	P 104,320
11			Total	Adjusted Market Value		

**II LAND (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, SPECIAL) %**

OWNER'S DECLARATION		ASSESSOR'S FINDINGS	
TOTAL ASSESSED VALUE	ONE HUNDRED FOUR THOUSANDS THREE HUNDRED TWENTY TWO	Total	101
APPROVED:	Res. 326	(AMOUNT IN WORDS)	21,800
Provincial/City Assessor		By	RODOLFO H. FRANCO
		Deputy	
		DATE	

THIS DECLARATION CANCELS TAX NOS. FL-016-00825 IS CANCELLED ON BEGINS WITH YEAR 2002 CEASES WITH THE YEAR ENTERED IN THE REAL PROPERTY ASSESSMENT FOR 19 BY PREVIOUS OWNER Same name PREVIOUS ASSESSED VALUE: LAND P150,400.00 IMPROVEMENT P



