



# PURCHASE ORDER

## Small Business Guarantee and Finance Corporation

17th and 18th Floors, 139 Corporate center Building, 139 Valero St., Salcedo Village, 1227 Makati City, Philippines  
Telephone No.: (02) 751-1888; Website: www.sbgfc.org.ph; Email Address: sbcorporation@sbgfc.org.ph



Agency

Supplier : MYBUSYBEE INC.  
Address : Unit 7 G/F Burgndy Place Loyola Heights, B. Gonzales St., Q.C.  
TIN : 008248650000  
Mode of Procurement : NP-53.9 Small Value Procurement

P.O. No. : 23-04-0076  
Date : 24-APR-2023  
P.R. No. : 23-03-0223  
Date : 06-MAR-2023

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery : 17th and 18th Floor 139 Corporate Center Bldg., 139 Valero St., Salcedo Village, Makati City 1227  
Date of Delivery : 30-APR-2024

Delivery Term : FOB Destination  
Payment Term: 15 Day(s) after delivery

Stock No.	Unit	Description	Quantity	Unit Cost (In Peso)	Amount (In Peso)
00027	Lot	Renewal of Website Maintenance for Small Business Corporation Website for 12 months.  Date: April 2023 to March 2024 (12 months)  Note: Pls. see attached Evaluation Report and Terms of Reference  ***** NOTHING FOLLOWS *****	1	150,000.00	150,000.00

One Hundred Fifty Thousand Pesos Only

150,000.00

Certified Funds Available

CORAZON A. DIMAYUGA  
Group Manager

Certifying and Recommending Officer

JULIETA S. CALIMLIM  
Group Manager

Approved By

ROWENA G. BETIA  
Sector Manager

We declare it to be known and accepted by us that our failure to effect delivery of item(s) covered by this order within the period specified herein shall give the SB Corp. the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the corporation for all the payments made by it at the unit price quoted herein for the said undelivered item(s).

We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.

We shall submit upon delivery to facilitate payment of the corresponding bill:  
Copy of purchase order and one (1) copy of the sales invoice(s) and delivery receipts.

Conforme:   
RICO M. HERNANDEZ  
Signature over Printed Name of the Supplier

PhilGEPs No.: 2013-109666  
Date: 4-27-23