



PURCHASE ORDER

Small Business Guarantee and Finance Corporation

17th and 18th Floors, 139 Corporate center Building, 139 Valero St., Salcedo Village, 1227 Makati City, Philippines
Telephone No.: (02) 751-1888; Website: www.sbgfc.org.ph; Email Address: sbcorporation@sbgfc.org.ph



Agency

Supplier : Milagros Hotel	P.O. No. : 23-06-0117
Address : Brgy. Arado, Palo, Leyte	Date : 01-JUN-2023
TIN : 259249300000	P.R. No. : 23-05-0483
Mode of Procurement : NP-53.10 Lease of Real Property and Venue	Date : 17-MAY-2023

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Brgy. Arado, Palo, Leyte	Delivery Term : FOB Destination
Date of Delivery : 09-JUN-2023	Payment Term : 15 Day(s) after delivery

Stock No.	Unit	Description	Quantity	Unit Cost (In Peso)	Amount (In Peso)
00023	Lot	Food, venue and accommodation for VG- Region 8 Team Building Activities 2023	1	34,231.50	34,231.50

Date: June 09 to 10, 2023
 Location: Brgy. Arado, Palo, Leyte
 No. of Participants: 7pax
 Tax Inclusive

*Food - four (4) meals
 Day 1 - Lunch and Dinner
 Day 2 - Breakfast and Lunch

*Venue - Recreation facilities/outdoor area for the Team Building Activities

*Room Accommodation - fully air-conditioned

***** NOTHING FOLLOWS *****

Thirty Four Thousand Two Hundred Thirty One & 50/100 Pesos Only 34,231.50

Certified Funds Available

Certifying and Recommending Officer

Approved By

CORAZON A. DIMAYUGA
 Group Manager

FRANCISCO R. BUENAVIDES
 Group Manager

JULIETA S. CALIMLIM
 Group Manager

We declare it to be known and accepted by us that our failure to effect delivery of item(s) covered by this order within the period specified herein shall give the SB Corp. the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the corporation for all the payments made by it at the unit price quoted herein for the said undelivered item(s).

We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.

We shall submit upon delivery to facilitate payment of the corresponding bill:
Copy of purchase order and one (1) copy of the sales invoice(s) and delivery receipts.

Conforme:
 Krista Vera Reposar
 Signature over Printed Name of the Supplier

PHIGEPs No.: 352824

Date: