

## **2023 BOARD MEETINGS**

The Board of Directors agreed that the regular monthly meeting of the Board shall be held every 4<sup>th</sup> Thursday of the month. However, upon request of the Chairperson or any member of the Board or depending on the availability of all the members, the Board meeting can be held on some other date dependent on the agreement of all the members as per Board Resolution No. 2022-01-3201 (*please see attached file for the 2023 Board Meeting Schedules*).

In 2023, the Board of Directors had twelve (12) regular meetings and eight (8) special meetings. All Directors/Alternates attended at least ninety percent (90%) of the Board meetings for 2023.

In the 366<sup>th</sup> Board Meeting held on 26 October 2023, Dir. Robert C. Bastillo, President and CEO, stepped out of the meeting room for the election of the President and CEO of Small Business Corporation. In the Special Board Meeting held on 18 December 2023, Dir. Bastillo was online but on official leave due to his eye treatment/operation.

To make sure that the members of the Board are promptly informed of important and relevant information for intelligent and accurate decisions, the existing guidelines ensures that all members of the Board are provided with copies of the Board materials not later than three (3) working days before the scheduled Board meeting.

### Notes:

1. National Treasurer Rosalia V. de Leon was replaced by Deputy Treasurer Sharon P. Almanza as DOF Representative (1<sup>st</sup> alternate) effective 22 September 2023.
2. In the case of Dir. Sharon P. Almanza and Dir. Annie Candelaria, and Sec. Alfredo E. Pascual and Usec. Blesila Lantayona, their attendance should be computed as one since Dir. Candelaria and Dir. Almanza are representing DOF Secretary Diokno, and Usec. Lantayona is representing DTI Secretary Pascual.

### 2023 Regular Board Meeting Schedules

Month	4 <sup>th</sup> Thursday of the Month	Actual Date of the Board Meeting	Remarks
January	January 26, 2023	January 26, 2023	As scheduled
February	February 23, 2023	February 21, 2023	<i>Notice of the 358<sup>th</sup> Board Meeting dated 07 February 2023 was issued by the Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 21 February 2023 instead of 23 February 2023.</i>
March	March 23, 2023	March 23, 2023	As scheduled
April	April 27, 2023	April 20, 2023	<i>Notice of the 360<sup>th</sup> Board Meeting dated 31 March 2023 was issued by the Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 20 April 2023 instead of 27 April 2023.</i>
May	May 25, 2023	May 12, 2023	<i>Notice of the 361<sup>st</sup> Board Meeting dated 05 May 2023 was issued by the Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 12 May 2023 instead of 25 May 2023.</i>
June	June 22, 2023	June 21, 2023	<i>Notice of the 362<sup>nd</sup> Board Meeting dated 31 May 2023 was issued by the Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 21 June 2023 instead of 22 June 2023.</i>
July	July 27, 2023	July 27, 2023	As scheduled
August	August 24, 2023	August 31, 2023	<i>Notice of the 364<sup>th</sup> Board Meeting dated 11 August 2023 was issued by the</i>

			<i>Acting Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 24 August 2023 instead of 31 August 2023.</i>
September	September 28, 2023	September 27, 2023	<i>Notice of the 365<sup>th</sup> Board Meeting dated 07 September 2023 was issued by the Acting Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 28 September 2023 instead of 27 September 2023.</i>
October	October 26, 2023	October 26, 2023	As scheduled
November	November 23, 2023	November 30, 2023	<i>Notice of the 367<sup>th</sup> Board Meeting dated 15 November 2023 was issued by the Acting Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 30 November 2023 instead of 23 November 2023.</i>
December	December 28, 2023	December 12, 2023	<i>Notice of the 368<sup>th</sup> Board Meeting dated 04 December 2023 was issued by the Corporate Board Secretary indicating the approval of all members of the Board on the Meeting of the Board of Directors to be held on 12 December 2023 instead of 28 December 2023.</i>