



## NOTICE TO PROCEED

11 March 2024

MA. LUCIA OAVENGA
Sales Manager
COSMOTECH PHILIPPINES, INC.
7761 St. Paul St., San Antonio Village
Makati City

## Dear Ms Oavenga:

The attached Purchase Order (P.O. No. 24-03-0054) having been approved, notice is hereby given to COSMOTECH PHILIPPINES, INC. that work may commence on the procurement for the SUPPLY AND DELIVERY OF TWO (2) DOCUMENT SCANNERS (FEEDER TYPE) effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementing Schedule.

Please acknowledge the receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and email back a copy to the Small Business Corporation.

Very truly yours,

ROBERT C. BASTILLO

Robert Charle

President and CEO

I acknowledge receipt of this Notice on

Name of the Representative of the Bidder

Authorized Signature

/jenny/

MARCH 20, 2024

MA. LUCIA OAVENGA

Small Business Corporation is an Attached Agency of the Department of Trade and Industry

